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Youth Discipleship Coordinator - Position Summary

Job Title: Youth Discipleship Coordinator

Key Roles: assists the Director of Children and Youth in running the Youth Ministry (6th-12th grade), aiming to provide an engaging, safe and comfortable environment that encourages kids and families to grow in their relationship with God. They will be the primary staff person working with youth in 6th-12th grade. The duties of this position include but are not limited to: recruiting and co-managing a large volunteer base, cultivating relationships with kids and families and co-leading spiritual development.

Reports To: Director of Children and Youth Ministries

Compensation: negotiable

Hours: approximately 15 hours per week

Other Requirements: Has a valid driver's license. Some weekends and evenings required. Child abuse clearances and criminal background checks as required by PA state law. Worship at Bellefield weekly except for scheduled vacation time or ministry events.

Requirements of Position

- Has made a commitment to Jesus Christ as Lord and Savior; demonstrates Christian maturity and a desire to continue to grow in Christ. Lives a life consistent with Christian faith and in alignment with the beliefs of Bellefield Presbyterian Church.
- Demonstrates a genuine love for and a good rapport with tweens, teens, and their families.
- Exercises initiative, flexibility, and good judgement.
- Is able to work well with others, particularly the Director of Children and Youth at Bellefield, other Bellefield staff, and volunteers.
- Is an excellent communicator both in writing and orally, and is capable with Microsoft Office, common social media platforms, and professional emails.
- Has experience working with youth, either as a volunteer or in a paid position.
- Assesses the needs of the program on an ongoing basis and helps guide the program accordingly; assists with additional or seasonal events as needed.
- Plan and lead events, meetings, retreats, mission trips, and youth fundraisers.
- Build personal relationships with youth and families; work to disciple 6th-12th grade youth, overseeing volunteer mentors and discipleship groups.
- Work closely with the Director of Children and Youth to integrate programming into the overall vision of the church and educational strategy for Bellefield's youth.

To find out more or to request an application, please contact Tanya Carter at tanya@bellefield.org or call (412) 687-3222 extension 15.